

RECORD OF PROCEEDINGS
Village of Peninsula
PLANNING COMMISSION

Held: January 25, 2016

Page 1 of 3

CALL TO ORDER: The Village of Peninsula Planning Commission convened from 7:02 p.m. to 8:59 p.m. in the Peninsula Village Hall. Karen Walters called the meeting to order with the following members and visitors present

ROLL CALL:

Karen Walters	Present	Michael Matusz	Present
Lawrence Milhoan	Absent	Michael Kaplan	Present
Douglas Mayer, Mayor	Present		

OTHERS PRESENT

Dee Holody, Bill Clifton, Chris Weigand, Kevin Kramer, Carol Kramer, Greg Canda, Mary Booth, Constance Hesske, Elizabeth Workman

Ms. Walters announced that Lawrence Milhoan resigned from Planning Commission. Members thanked Mr. Milhoan for his community service. Mayor Mayer stated that anyone interested in sitting on the Planning Commission should contact him at the Village Hall.

MOTION: TO RECOGNIZE MR. LAWRENCE MILHOAN FOR HIS SERVICE TO THE PLANNING COMMISSION AND THE COMMUNITY.

Moved by Mr. Kaplan, seconded by Mayor Mayer.

Call for discussion: No response.

Votes were: Michael Matusz, aye; Douglas Mayer, aye; Karen Walters, aye; Michael Kaplan, aye, Lawrence Milhoan, absent.

Motion passed.

(Motion 1 -2016)

CITIZENS PARTICIPATION

Ms. Holody suggested that the position on the Planning Commission should be announced in "Your Community News", Ms. Workman will include the position in the next "Your Community News" submission.

MAYOR'S REPORT

Mayor Mayer thanked the Wastewater Advisory Committee for all their hard work done in 2015.

The 3 areas of focus for 2016 are:

1. Wastewater
2. Long Range Plan
3. Woodridge Intermediate School Building

The Mayor reported that the 2% Income Tax generated close to \$100, 000. Tickets generated almost \$50,000 and the JEDD generated close to \$20,000. The Mayor stated that the projected date for the school to leave is 2018.

COMMISSION PARTICIPATION

Members discussed the "Short Term" rentals popping up in the community and the possibility of requiring the owner to apply for a permit. Solicitor Hesske suggested holding 2-3 public hearings, to find out what the Village wants. After lengthy discussion Mr. Kaplan stated that he could invite the law director of Fairlawn to come to a meeting to discuss Fairlawn's experience regarding rental issues. The Members agreed that they would like to hear what he has to say on the matter.

2/8/16

RECORD OF PROCEEDINGS
Village of Peninsula
PLANNING COMMISSION

Held: January 25, 2016

Page 2 of 3

Ms. Walters announced that the Planning Commission has formed two subcommittees and would like volunteers. The subcommittees will include Planning Commission Members, Council Members and Village residents. The subcommittees are:

1. Long Range Plan
2. Future Use of the Woodridge Intermediate School Building

Greg Canda and Carol Kramer volunteered to be on the LRP Committee. Karen Walters, Dee Holody, Bill Clifton and Mayor Mayer volunteered to be on the WIS Committee.

WASTEWATER ADVISORY COMMITTEE

Ms. Walters stated that the WWAC has been working together since May of 2015.

The assignment of the WWAC was to:

1. Understand the current situation of wastewater in the Village
2. Investigate technology options
3. Investigate funding options
4. Report findings to the Planning Commission
5. Submit recommendations to the Planning Commission

Ms. Walters stated that the next step is to request an RFQ for an engineering firm.

MOTION: THAT THE COMMISSION CREATE A USDA RCAP TEMPLATE AND PROCESS AND MAKE A RECOMMENDATION TO COUNCIL TO SEEK RFQ FOR AN ENGINEERING FIRM.

Moved by Mr. Kaplan, seconded by Ms. Walters.

Call for discussion: Mr. Kaplan stated that there are technical questions to be answered by professionals. The Village is at a point now to learn how to proceed, if the Village decides to proceed. After further discussion Mr. Kaplan asked the Planning Commission members if they were comfortable allowing the subcommittee (WWAC) to produce the RFQ and present to Planning Commission. Solicitor Hesske clarified that Planning Commission comes forward to Council. Council then approves to run the ad for the RFQ. Members agreed that WWAC would create the RFQ.

Motion withdrawn by Mr. Kaplan

(Motion 2-2016)

MOTION: TO ASK THE WASTEWATER ADVISORY COMMITTEE TO DRAFT AN REQUEST FOR QUALIFICATIONS (RFQ) FOR THE PROCESS OF FINDING AN ENGINEERING FIRM FOR THE PROCESS OF DOING A PRELIMINARY STUDY.

Moved by Mr. Kaplan, seconded by Mayor Mayer.

Votes were: Michael Matusz, aye; Douglas Mayer, aye; Karen Walters, aye; Michael Kaplan, aye,

Lawrence Milhoan, absent.

Motion passed.

(Motion 3-2016)

Ms. Walters asked if this should be a presentation given to Council. After discussion, it was agreed that it should be presented to Council at the next meeting and the paperwork should be presented at the following meeting, therefore giving Council chance to digest the information. It was agreed that Planning Commission would attend the next WWAC meeting to review the paperwork as a group, before presenting to Council.

It was agreed that the WWAC would hold a public meeting on February 29, 2016 at 7:00 pm at the G.A.R. Hall.

2/8/16

RECORD OF PROCEEDINGS
Village of Peninsula
PLANNING COMMISSION

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Page 3 of 3

MOTION: TO APROVE THE NOVEMBER 24, 2015 MINUTES IN FINAL FORM.

Moved by Mr. Kaplan, seconded by Mr. Matusz.

Call for discussion: No response.

Votes were: Michael Matusz, aye; Douglas Mayer, aye; Karen Walters, aye; Michael Kaplan, aye,
Lawrence Milhoan, absent. **Motion passed.** (Motion 4 -2016)

MOTION: TO APROVE THE APRIL 28, 2015 MINUTES IN FINAL FORM.

Moved by Mr. Kaplan, seconded by Ms. Walters.

Call for discussion: No response.

Votes were: Michael Matusz, aye; Douglas Mayer, aye; Karen Walters, aye; Michael Kaplan, aye,
Lawrence Milhoan, absent. **Motion passed.** (Motion 5 -2016)

MOTION: TO APROVE THE DECEMBER 6, 2014 MINUTES IN FINAL FORM.

Moved by Mayor Mayer, seconded by Mr. Matusz.

Call for discussion: No response.

Votes were: Michael Matusz, aye; Douglas Mayer, aye; Karen Walters, abstain; Michael Kaplan, no,
Lawrence Milhoan, absent. **Motion failed.** (Motion 6-2016)

MOTION: TO ADJOURN.

Moved by Mr. Kaplan, seconded by Ms. Walters.

Call for discussion: No response.

Votes were: Michael Matusz, absent; Douglas Mayer, absent; Karen Walters, aye; Michael Kaplan, aye,
Lawrence Milhoan, aye. **Motion passed.** (Motion 7 -2016)

Respectfully submitted:

Karen Walters, Chair

Date

John D. Stiegel, Fiscal Officer

Date

The Village of Peninsula's next regular meeting of Planning Commission will be held February 22, 2016 at 7:00 pm at the Village Hall 1582 Main Street,
Peninsula, Ohio, 44264. (Corner of Akron-Peninsula Road and State Route 303)

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2/8/16